



# NAME, BIRTH, & DEMOGRAPHIC CHANGE FORM

Name and Date of Birth changes require additional verification. You must be able to provide one of the following: legal name change document, updated drivers' license, updated social security card, or another government issued identification document.

Please note: This will NOT update your University email address, eAccount, or BlackBoard. Please contact the IT Help Desk for updates to these systems.

Employees of the University: To make a name change and/or demographic correction, you must do so through Human Resources.

Current Student Employees: To make a name change and/or demographic correction, you must do so through Student Financial Services.

\_\_\_\_\_  
**NETID/PID** **Current Name**

**Name Change Information**

Name as it should Appear \_\_\_\_\_

Are you a potential graduate?  Yes  No

If yes, please print name EXACTLY as it should appear on the Diploma:  
\_\_\_\_\_

**Date of Birth Information**

Correct Date of Birth: \_\_\_\_\_

Month                      Day                      Year

**Demographic Change Information**

Gender:

Female                       Male                       Prefer not to Respond

Ethnicity (check all that apply):

American Indian or Alaska Native     Black or African American     Native Hawaiian or Other Pacific Islander

Asian                       Hispanic                       White

Marital Status:

Divorced                       Separated                       Widow

Married                       Single

\_\_\_\_\_  
**Signature** **Date**